

## AGENDA

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**Meeting:** Audit  
**Place:** Council Chamber - Council Offices, Monkton Park, Chippenham,  
SN15 1ER  
**Date:** Friday 7 September 2012  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Stuart Figini of Democratic Services, County Hall, Trowbridge, direct line (01225) 718376 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All public reports referred to on this agenda are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk) .

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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### Membership:

Cllr John Brady  
Cllr Richard Britton  
Cllr Nigel Carter  
Cllr Peter Doyle  
Cllr Mark Griffiths  
Cllr George Jeans  
Cllr David Jenkins  
Cllr Julian Johnson

Cllr Alan MacRae  
Cllr Helen Osborn  
Cllr Mark Packard  
Cllr Sheila Parker (Vice Chairman)  
Cllr Pip Ridout  
Cllr Jane Scott OBE  
Cllr Roy While (Chairman)

Non-Voting Members  
Cllr John Brady

Cllr Jane Scott OBE

Substitutes  
Cllr Chris Caswill  
Cllr Ernie Clark  
Cllr Michael Cuthbert-Murray  
Cllr Rod Eaton  
Cllr Mollie Groom

Cllr Francis Morland  
Cllr Jeff Osborn  
Cllr Paul Sample  
Cllr Bridget Wayman

## Part I

### Items to be considered while the meeting is open to the public

**1 Apologies and Membership Changes**

**2 Chairman's Announcements**

**3 Minutes of the Previous Meeting (Pages 1 - 6)**

To confirm and sign the minutes of the Audit Committee meeting held on 20 June 2012. (copy attached)

**4 Members' Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

**5 Public Participation and Committee Members' Questions**

The Council welcomes contributions from members of the public.

**Statements**

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

**Questions**

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda (acting on behalf of the Director of Resources) no later than **5.00pm on Friday 31 August 2012**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

**6 Report to those Charged with Governance (Pages 7 - 38)**

A report by the Service Director of Finance is attached.

**7 Annual Governance Statement** *(Pages 39 - 72)*

A report by the Solicitor to the Council and Monitoring Officer is attached.

**8 Statement of Accounts** *(Pages 73 - 194)*

A report by the Service Director of Finance is attached.

**9 Appointment of Representative on the Focus Group on the Constitution**

The Committee will be asked to appoint a representative on the Focus Group on the Constitution for the rest of the Municipal year.

**10 Forward Work Programme** *(Pages 195 - 196)*

To note the Forward Work Programme

**11 Date of next meeting**

To note that the next regular meeting of the Committee will be held on 19 September 2012.

**12 Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

**Part II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**